

## **KING COUNTY REPUBLICAN CONVENTION RULES**

### **1. DELEGATES AND FLOOR ORDER**

- a. Only delegates shall have the privileges of the floor, and only they and working personnel named by the Convention Chairman shall be permitted on the convention floor.
- b. The credentials desks will be open at 7:30 a.m. on the day of the convention, and the delegates and alternates will be credentialed until 9:00 am.
- c. Only credentialed delegates will be seated. If an elected delegate is absent, the vacancy will be filled by a duly elected alternate delegate from the same precinct in the order of alternate delegates named in the precinct report.
- d. After the adoption of the final credentials committee report, subsequent reports may be adopted to seat late arriving delegates if their alternate has not been seated.
- e. If after credentialing and seating, a credentialed delegate or alternate delegate should intend to leave the convention floor, either permanently or for an extended period of time, then the delegate should report to their Legislative District Chairman to locate and seat an alternate delegate.
- f. The Legislative District Chairman or designee shall serve as the delegation's leader for each Legislative District Committee report.
- g. No proxy shall be permitted or recognized.
- h. There shall not be any floor demonstrations by non-delegates.
- i. The Chairman of the King County Republican Central Committee, or in his/her absence the senior Vice Chairman, shall serve as the chairman of the King County delegation to the Republican State Convention.

### **2. QUORUM**

As provided in the Bylaws of the King County Republican Central Committee, a quorum for the convening of the convention shall be twenty percent of the delegates authorized to attend the convention. Once a quorum has been established, the quorum to complete the convention's business shall be a majority of those delegates present at the time of the adoption of the final credentials committee report.

### **3. ORDER OF BUSINESS FOR COUNTY CONVENTION**

- a. Call to Order by Temporary Chairman (County Chairman)
- b. Appointment of the Temporary Secretary, Sergeant-at-Arms and Parliamentarian by the Temporary Chairman (County Chairman)
- c. First Report of Credentials Committee
- d. Final Report of Credentials Committee and adoption of report
- e. Rules Committee Report and adoption of rules
- f. Election of Permanent Chairman
- g. Appointment of Permanent Secretary, Sergeant-at-Arms and Parliamentarian
- h. Election of County representatives to State Convention committees on Credentials, Rules and Platform
- i. Report of Platform Committee and adoption of platform
- j. Other business
- k. Announcements and adjournment
- l. The convention shall adjourn not later than 4 p.m.

While votes are being tallied, other business may be conducted.

### **4. MOTIONS AND RESOLUTIONS**

- a. The proposed rules and platform shall be made available one week before the convention.
- b. Additional platform planks and major amendments to the proposed platform as well as proposed Resolutions shall be submitted electronically and presented to the Chair no later than 48 hours prior to the convention for submission to the Platform and Resolutions Committee for consideration and recommendation.
- c. The preamble and each of the sections of the proposed Platform, as reported by the Platform and Resolutions Committee, shall be considered and voted upon in the order presented.
- d. Presentation of the platform shall be as follows:
  - i. Each section of the platform shall be presented in its entirety, and its acceptance moved by the Chairman of the Platform Committee.
  - ii. The Platform Committee Chairman shall then summarize proposed amendments to the section submitted in accordance with Rule 4(b).
  - iii. Further amendments may be submitted from the floor within the time limits established for debate on each plank.
- e. The proponent of any resolution or motion shall be allowed to introduce and close debate and speak for not more than one minute each time. Speakers shall then alternate con and pro and no one may speak more than one minute.
- f. Other than as above provided, a person may speak only once to any motion or resolution.
- g. The Chair may limit debate on any single motion or resolution to not more than seven minutes.
- h. Debate on any platform section shall not exceed thirty (30) minutes.
- i. This convention shall not consider the endorsement of any candidate for political office.

#### 5. VOTING PROCEDURES:

- a. All questions before the convention shall be decided by voice or standing vote, as the Chair may determine, unless a roll call vote be demanded and supported by one-quarter (1/4) of the delegates.
- b. Roll call votes shall be by legislative district. The Chairman of each district shall poll his delegation and announce to the Chair of the number of "Yea" and "Nay" votes cast therein. The unit rule shall not apply.
- c. Should a quorum be lost during debate, the remainder of the platform not already voted upon shall be accepted as presented by the Platform and Resolutions Committee. Resolutions submitted to the Resolutions Committee in accordance with these rules but not acted upon shall be referred to the Executive Committee of the King County Republican Central Committee for consideration.

#### 6. RULES OF ORDER

The most recent revision of Robert's Rules of Order, Newly Revised, shall govern all proceedings of the County Convention except as otherwise provided herein or except in case of conflict with any standing rules or Bylaws of the King County Republican Central Committee or the rules for caucuses and conventions adopted by the Republican State Committee of Washington.

Note: The current version is Robert's Rules of Order Newly Revised, 11th Ed., 2011, Perseus Publishing, Cambridge, Massachusetts).

## **LEGISLATIVE DISTRICT CAUCUS RULES – 2020**

These rules are a portion of the report of the Rules Committee to the County Convention and are in effect unless changed at the County Convention.

The various Legislative Districts of the county of King, State of Washington, will assemble in District Caucuses on or after March 14, 2020 and not later than May 23, 2020 and the said Districts will elect Delegates and Alternate Delegates to the Washington State Republican Convention to be held in Everett, Washington on June 25-27, 2020 as well as to consider and adopt such resolutions as may come before the various said Caucuses.

1. **CREDENTIALS:** The credentials desks will be open at and close at the times stated in the call of the caucus. Only credentialed delegates will be seated. If an elected delegate is absent, the vacancy will be filled by a duly elected alternate delegate from the same precinct in the order of alternate delegates named in the precinct report. After the adoption of the final credentials committee report, the report may be amended to seat late-arriving delegates if their alternate has not been seated.
2. **CHAIRMAN:** The District Chairman shall convene the District Caucus and act as Temporary Chairman thereof or appoint a Temporary Chairman to act on his or her behalf until the election of the Permanent Chairman. If the Legislative District Caucus is held as an online electronic meeting, the Permanent Chair of the District Caucus shall be appointed by the King County Republican Party ("KCGOP") Chair.
3. **QUORUM:** As provided in the Bylaws of the King County Republican Central Committee, a quorum for the convening of the caucus shall be twenty percent of the delegates authorized to attend the caucus. Once a quorum has been established, the quorum to complete the caucus's business shall be a majority of those delegates present at the time of the adoption of the final approved credentials committee report.
4. **COMMITTEES:** Each Caucus shall have a Chairman, Secretary, a Parliamentarian, Sergeants-at-arms and a Teller's Committee temporarily as necessary, all to be appointed by the District Chairman. The previously ratified Credentials, Platform and Rules Chairmen or their Alternates shall serve this Caucus. If the Legislative District Caucus is held as an online electronic meeting, the Chief Teller, the Credentials Chair and the Sergeant-at-arms shall be appointed by the KCGOP Chair; in which instance, there will be no need for a Teller's Committee or a Credentials Committee.
5. **CREDENTIALING PROCESS FOR ONLINE ELECTRONIC DISTRICT MEETING:** The process for credentialing delegates and alternates shall be as follows:
  - a. Delegates and alternates must pre-register at least 24 hours before the time and date set in the call for the Legislative District Caucus.
  - b. All delegates and alternates who are pre-registered will be credentialed before the start of the Legislative District Caucus.
  - c. Late arrivals will not be admitted to the meeting.
  - d. Alternates will be admitted for delegates who do not present themselves by caucus start or who did not pre-register.
6. **CHALLENGED DELEGATES:** Challenged delegates who have not been placed on the roll of delegates by the County Credentials Committee may be issued ballots and may submit their ballots, each of which shall be placed in a separately sealed, signed envelope. Such ballots will be opened and the ballots counted only if the individual is seated at the County Convention. The Secretary of the Caucus, or such other designee of the District Chairman, shall be the custodian of the ballots. After the County Convention determines the credentials of the convention, the Secretary of the Caucus, or such designee of the District Chairman, shall

be the custodian of the ballots. If the Legislative District Caucus is held as an online electronic meeting, there will be no challenged delegates.

7. ORDER OF BUSINESS FOR NON-ONLINE ELECTRONIC MEETING: The order of business for each District Caucus shall be as follows:
- a. Call to Order by Temporary Chairman (District Chairman)
  - b. Appointment of the Temporary Secretary, Sergeant-at-Arms and Parliamentarian by the Temporary Chairman (District Chairman)
  - c. First Report of Credentials Committee
  - d. Final Report of Credentials Committee and adoption of report
  - e. Report of the Rules and Order of Business and consideration of supplemental rules, if any.
  - f. Election of Permanent Chairman
  - g. Appointment of Permanent Secretary, Sergeant-at-Arms & Parliamentarian & Chief Teller.
  - h. Election of Delegates to the State Convention
  - i. Election of Alternate Delegates to the State Convention
  - j. Resolutions.

While votes are being tallied, other business may be conducted.

No caucus shall consider the endorsement of any candidate for political office.

8. ORDER OF BUSINESS FOR ONLINE ELECTRONIC MEETING: The order of business for each District Caucus shall be as follows:
- a. Call to Order by Permanent Chairman
  - b. Announcement of the Sergeant-at-Arms, the Credentials Chair and the Chief Teller, as appointed by the KCGOP Chair
  - c. Announcement of the appointment of the Permanent Secretary and Parliamentarian as appointed by the Permanent Chairman
  - d. Report of Credentials Chair
  - e. Adoption of credentials report
  - f. Report of the Rules and Order of Business and consideration of supplemental rules, if any.
  - g. Election of Delegates to the State Convention
  - h. Election of Alternate Delegates to the State Convention
  - i. Resolutions.

No caucus shall consider the endorsement of any candidate for political office.

9. ADDITIONAL CAUCUS RULES: Each District may adopt additional caucus rules not inconsistent with these rules or the Bylaws of the King County Republican Central Committee governing the orderly business of the caucus as may be deemed necessary (e.g. length of nominating and/or seconding speeches; length of speeches by nominees, if any; presentations of resolutions in writing, etc.).

10. NOMINATION OF DELEGATES AND ALTERNATE DELEGATES TO THE STATE CONVENTION. Delegates and alternate delegates to the state convention shall be elected in accordance with the state rules governing election. See Appendix A.

- a. DELEGATE NOMINATION PROCEDURES: Each Caucus Chairman shall place in nomination any Republican who is a registered voter within the District who has filed a declaration of candidacy at least seventy-two (72) hours prior to the call time of the District Caucus. Nominations from the floor for delegates to the Washington State Convention shall be in order and remain open until the Caucus Chairman has called for further nominations three times without response. **If**

the Legislative District Caucus is held as an online electronic meeting, there will be no nominations from the floor, and nominees may submit in writing their speech of no more than 100 words which will be included on the electronic list of candidates who are on the ballot. The submission in writing must be completed within 48 hrs of the legislative district caucus.

- b. ALTERNATE DELEGATE NOMINATION PROCEDURES: Candidates for delegate who were not elected may be nominated as a group for alternate. In addition, nominations for alternate delegate to the State Convention may be made from the floor. If the Legislative District Caucus is held as an online electronic meeting, there will be no nominations from the floor. Instead all of the candidates for delegate who were not elected may be entered into the ballot as candidates for alternate delegate.

11. CAUCUS REPORT: Not later than the close of business two business days following the caucus, the District Chairman shall notify the Republican County headquarters in writing of the following (using forms where provided.):

- a. Delegates elected
- b. Alternate delegates elected
- c. Resolutions approved.

Such report shall contain the legal address, including zip code, phone number, email address (if known) precinct, congressional and legislative designations of each person elected as a Delegate or Alternate Delegate (a and b above).

Full caucus minutes, including the attendance report attested to by the permanent Caucus Chairman and the Secretary of the Caucus shall be delivered to the Republican County headquarters no later than May 25, 2020.

Note: The current version is Robert's Rules of Order Newly Revised, 11<sup>th</sup> Ed., 2011, Perseus Publishing, Cambridge, Massachusetts

## **2020 KCGOP ADDENDUM A**

### **RELEVANT WSRP RULES**

#### **RULE 26 -- Declaration of Candidacy for Delegate to the State Convention**

In a county which is required to or elects to have a printed ballot under Rule 27, then any Republican who is a registered voter within the County/District he seeks to represent, wishing to be considered for the position of delegate to the state convention and wishing to have his/her name appear on an alphabetized printed ballot for such post shall notify the county chairman or the chairman's designated representative in writing at least 72 hours prior to the opening gavel of the county convention/legislative district caucus. Notice of this procedure shall be contained in the convention/caucus call.

#### **RULE 27 -- State Delegate Ballot**

In the case of any district election or any at-large county election in which five (5) or more delegate positions are to be elected, the county chairman shall produce a ballot listing each declared candidate for delegate to the state convention in alphabetical order. Said ballot shall be used in the first ballot only for delegates to the state convention. Said ballot shall contain blank spaces equal to the number of delegates allotted for the purpose of write-in candidates or those nominated from the floor. In any case, the produced ballot, whether paper or electronic must assure secrecy, auditability and visual verification of the results.

#### **RULE 28 -- Nominations from the Floor to Be Allowed**

Unless otherwise provided by county rule, nominations from the floor for delegates to the state convention shall be in order and remain open until the chair has called for further nominations three (3) times without response. The county organization shall not be responsible for publishing, posting or alphabetizing nominations from the floor on the first ballot.

#### **RULE 29 -- Majority Vote Required for State Convention Delegates**

Where there are more nominees than positions to be elected, all voting shall be by secret written or electronic ballot. In any case, the produced ballot, whether paper or electronic must assure secrecy, auditability and visual verification of the results. Each delegate may vote for as many candidates as there shall be positions to be voted for on that ballot. There shall be no cumulative voting. Those candidates for delegate to the state convention who receive a majority of the votes cast (over fifty percent [50%] of the amount of delegates voting, EXAMPLE: fifty [50] voting delegates, twenty-six [26] votes represents a majority) shall be deemed elected with succeeding ballots being conducted until all delegate positions have been elected by a majority of the votes cast except as provided in subsection 3 below.

The following rules of elimination shall be used:

- A. On the second ballot, each candidate who received less than 10% of the total vote on the first ballot shall be eliminated.
- B. On the third ballot, each candidate who received less than 20% of the total vote on the previous ballot shall be eliminated.
- C. On the fourth ballot, sufficient candidates receiving the lowest number of votes on the previous ballot shall be eliminated so that the ballot includes twice the number of unfilled positions to be voted on. These candidates receiving the most votes shall be elected without regard to whether they have a majority of the votes cast.

However, regardless of the foregoing rules for elimination, every ballot shall include a number of candidates not less than twice the number of unfilled positions to be voted on if sufficient candidates have been nominated. When this requirement conflicts with the above rules, the candidate receiving the highest votes on the previous ballot who was eliminated shall be included until the number of candidates remaining is twice the number of unfilled positions.

In the event of ties for election or elimination, the result shall be determined by lot.

Delegates must complete registration and payment for the convention within ten (10) days of their election. If registration and payment is not submitted, an additional five (5) business days will be given, but a late payment penalty will be enforced of at least 50% more than registration costs. Should any elected delegate fail to complete registration and payment within said time, their position is forfeited, and delegate status awarded to the first alternate. Said elected delegate will be moved to the last alternate position slot available. The State Party Chairman will notify the county chair and alternate within 24 hours. Said newly designated delegate shall complete registration and payment within five (5) days, and shall forfeit their delegate position if they do not. The newly designated delegate shall receive a credit towards delegate registration any amount paid for alternate registration.

If the first ranked alternate declines the delegate position, the next ranked alternate shall be the designated delegate and notified in the same manner as above; provided that all registration fees and forms shall be paid and completed for the newly designated delegate(s) not later than May 1, 2020.

State Headquarters shall make Delegate/Alternate Registration Packets available to all counties prior to their county or legislative district conventions.

### **RULE 30 -- Election of State Convention Alternates**

Alternate delegates shall be allocated in the same manner as delegates under Rules 20, 21, and 22. Nominations for Alternates to the state convention shall be made from the floor of the same caucus that elected its Delegates. There shall be two ballots, if necessary, for the position of alternate delegate. On the first ballot all candidates receiving a majority of the votes cast shall be elected to position numbers in accordance to the highest vote-getter following in a diminishing order. The second ballot shall fill the remaining vacant alternate delegate positions by a plurality vote, also in diminishing order. If fewer candidates are nominated than the number of positions allocated, a single ballot shall suffice. Alternates shall complete and pay registration fees to be received by the state headquarters by May 1, 2020.

### **RULE 31 -- Custodian of Convention/Legislative District Caucus Records**

The county chairman of each county shall be the custodian of the permanent records of the county convention/legislative district caucus and shall be responsible for forwarding required reports and certifications to the state organization.

### **RULE 32 -- Proxies; Unit Rule; Robert's Rules of Order, Newly Revised**

At the county convention/district caucus, the unit rule shall not be permitted, nor shall any County convention or District caucus adopt a resolution binding its delegates to vote as a unit at the State Convention. Proxies shall not be accepted. All business shall be governed by Robert's Rules of Order, Newly Revised, and the county bylaws or rules, except where either is inconsistent with these rules.