

## **LEGISLATIVE DISTRICT CAUCUS RULES – 2020**

These rules are a portion of the report of the Rules Committee to the County Convention and are in effect unless changed at the County Convention.

The various Legislative Districts of the county of King, State of Washington, will assemble in District Caucuses on or after March 14, 2020 and not later than April 4, 2020 and the said Districts will elect Delegates and Alternate Delegates to the Washington State Republican Convention to be held in Everett, Washington on May 14-16, 2020 as well as to consider and adopt such resolutions as may come before the various said Caucuses.

1. **CREDENTIALS**: The credentials desks will be open at and close at the times stated in the call of the caucus. Only credentialed delegates will be seated. If an elected delegate is absent, the vacancy will be filled by a duly elected alternate delegate from the same precinct in the order of alternate delegates named in the precinct report. After the adoption of the final credentials committee report, the report may be amended to seat late-arriving delegates if their alternate has not been seated.
2. **CHAIRMAN**: The District Chairman shall convene the District Caucus and act as Temporary Chairman thereof or appoint a Temporary Chairman to act on his or her behalf until the election of the Permanent Chairman.
3. **QUORUM**: As provided in the Bylaws of the King County Republican Central Committee, a quorum for the convening of the caucus shall be twenty percent of the delegates authorized to attend the caucus. Once a quorum has been established, the quorum to complete the caucus's business shall be a majority of those delegates present at the time of the adoption of the final approved credentials committee report.
4. **COMMITTEES**: Each Caucus shall have a Chairman, Secretary, a Parliamentarian, Sergeants-at-arms and a Teller's Committee temporarily as necessary, all to be appointed by the District Chairman. The previously ratified Credentials, Platform and Rules Chairmen or their Alternates shall serve this Caucus.
5. **CHALLENGED DELEGATES**: Challenged delegates who have not been placed on the roll of delegates by the County Credentials Committee may be issued ballots and may submit their ballots, each of which shall be placed in a separately sealed, signed envelope. Such ballots will be opened and the ballots counted only if the individual is seated at the County Convention. The Secretary of the Caucus, or such other designee of the District Chairman, shall be the custodian of the ballots. After the County Convention determines the credentials of the convention, the Secretary of the Caucus, or such designee of the District Chairman, shall be the custodian of the ballots.
6. **ORDER OF BUSINESS**: The order of business for each District Caucus shall be as follows:
  - a. Call to Order by Temporary Chairman (District Chairman)
  - b. Appointment of the Temporary Secretary, Sergeant-at-Arms and Parliamentarian by the Temporary Chairman (District Chairman)
  - c. First Report of Credentials Committee
  - d. Final Report of Credentials Committee and adoption of report
  - e. Report of the Rules and Order of Business and consideration of supplemental rules, if any.
  - f. Election of Permanent Chairman
  - g. Appointment of Permanent Secretary, Sergeant-at-Arms & Parliamentarian & Chief Teller.
  - h. Election of Delegates to the State Convention
  - i. Election of Alternate Delegates to the State Convention
  - j. Resolutions.While votes are being tallied, other business may be conducted.

No caucus shall consider the endorsement of any candidate for political office.

7. ADDITIONAL CAUCUS RULES: Each District may adopt additional caucus rules not inconsistent with these rules or the Bylaws of the King County Republican Central Committee governing the orderly business of the caucus as may be deemed necessary (e.g. length of nominating and/or seconding speeches; length of speeches by nominees, if any; presentations of resolutions in writing, etc.).
8. NOMINATION OF DELEGATES AND ALTERNATE DELEGATES TO THE STATE CONVENTION. Delegates and alternate delegates to the state convention shall be elected in accordance with the state rules governing election. See Appendix A.
  - a. DELEGATE NOMINATION PROCEDURES: Each Caucus Chairman shall place in nomination any Republican who is a registered voter within the District who has filed a declaration of candidacy at least seventy-two (72) hours prior to the call time of the District Caucus. Nominations from the floor for delegates to the Washington State Convention shall be in order and remain open until the Caucus Chairman has called for further nominations three times without response.
  - b. ALTERNATE DELEGATE NOMINATION PROCEDURES: Candidates for delegate who were not elected may be nominated as a group for alternate. In addition, nominations for alternate delegate to the State Convention may be made from the floor.
9. CAUCUS REPORT: Not later than the close of business two business days following the caucus, the District Chairman shall notify the Republican County headquarters in writing of the following (using forms where provided.):
  - a. Delegates elected
  - b. Alternate delegates elected
  - c. Resolutions approved.

Such report shall contain the legal address, including zip code, phone number, email address (if known) precinct, congressional and legislative designations of each person elected as a Delegate or Alternate Delegate (a and b above).

Full caucus minutes, including the attendance report attested to by the permanent Caucus Chairman and the Secretary of the Caucus shall be delivered to the Republican County headquarters no later than April 13, 2020.

10. The most recent revision of Robert's Rules of Order, Newly Revised, shall govern all proceedings of the Convention except as otherwise provided herein or except in case of conflict with any standing rules or Bylaws of the King County Republican Committee and/or the Bylaws of the Washington State Republican Party.

Note: The current version is Robert's Rules of Order Newly Revised, 11<sup>th</sup> Ed., 2011, Perseus Publishing, Cambridge, Massachusetts).